



KARORI WEST OSCAR GROUP

After School Care Programme

Last updated: February 2020

2020 Payment Information

COSTS

After school care daily rate: \$16.00 per day, per child.

Note that fees also apply to any statutory holidays and teacher-only days that fall within term time.

Holiday programme: \$42 per child from 8am to 3pm and an additional \$16 for care between 3pm and 5.45pm.

Note that the above fees are dependent on enrolling and paying within a stipulated time frame. Late enrolments or payments will incur an additional fee of 15%.

PAYEE DETAILS

Name of account: Karori West OSCAR Group Inc.

Account number: 03-1540-0004007-00

Reference: Name of child (first and last name)

LATE COLLECTION FEE

A fee of \$15.00 per quarter hour, or part thereof, may be applicable if children are collected after 5:45pm.

ADMINISTRATIVE FEE

If you need to change the days that your child is attending during the school year an administrative fee of \$15 will be incurred.

PAYMENT METHOD AND TERMS

- Any absences are non-refundable (applies to both after school care and holiday programme). This includes extended absences during term time, ie, if you take your child out of school for a holiday.
- Fees are to be paid by automatic payment as per the schedule provided by the Financial Administrator at the start of each year.
- Any other payment arrangements are to be negotiated directly with the Financial Administrator and are at the discretion of the committee.
- Parents receiving Work and Income childcare subsidy payments are responsible for ensuring application forms are completed and submitted in a timely manner. In the event that Work and Income does not provide the expected payments, parents are 100% liable for any outstanding fees already incurred.

PAYMENT SCHEDULE

Fortnightly payments 2 weeks in advance will be required for each term of After School Care.

Last payment for each term is week 8, for weeks 9 and 10. Then, due to school holiday breaks, there will be one cycle where no payment is due.

Payment for week 1 of the new term resumes before the new term commences.

The last After School Care payment for 2020 will be in week 8 of Term 4.

When payments start

In January you'll receive an email confirming your bookings. An invoice will then be emailed, with details of the payments required for week 1 and week 2, to be paid prior to term commencing.

Payment dates will be stated on the invoices.

The next regular payments will be due on Friday of week 2, Friday of week 4, and so on.

NON-PAYMENT, OVERDUE FEES AND DEBTS

We understand that any family can experience financial difficulties occasionally and we are prepared to work with you in tough times to manage your OSCAR fees as long as you are open and honest with us. Please note the following:

- If you are experiencing difficulties in meeting your payment obligations, please contact our Financial Administrator promptly to discuss your circumstances.
- If payments are repeatedly dishonoured or late you may be asked to pay for a term in advance.
- In the event of consistent non-payment, you will be liable for the costs of any debt collection including legal fees.
- Ongoing issues with payment, or an excessive build-up of unpaid fees, may result in your child's membership being revoked at the discretion of the committee.

For full terms and conditions regarding payment please refer to our Credit Policy (available on our website).